

## Benefits: Ongoing T.E.A.M. Fund Contribution

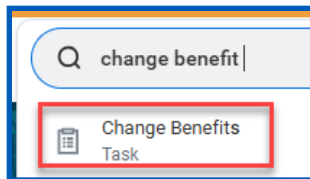
At Transocean, we protect each other and value safety above all else. Our team and their families are at the core of our success, which is why we created the Transocean Employee Assistance Management (T.E.A.M.) Fund. Fueled by contributions mostly from Transocean employees, the T.E.A.M. Fund exists to help Transocean families throughout the world deal with short-term economic hardships. This guide will detail how to contribute to the fund as a Transocean employee. For more information visit: <https://www.deepwaterteam.org/>.

Employees can begin an ongoing contribution to the T.E.A.M. Fund at any time by setting up an Election through Workday on a PC or the Workday app on a mobile device.

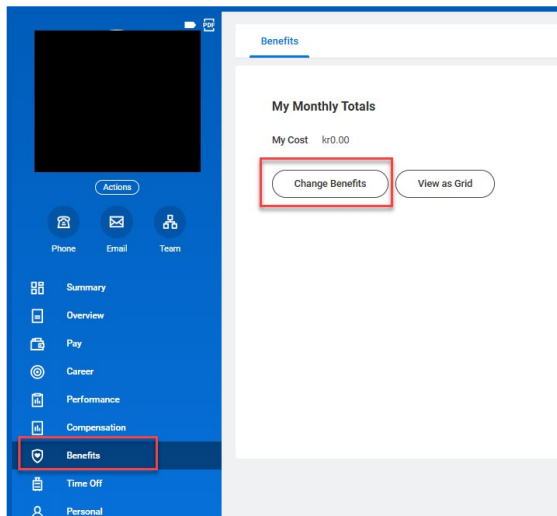
### SET UP AN ONGOING CONTRIBUTION - PC

From your Workday home page  
(<https://www.myworkday.com/deepwater>):

1. Search for and select **Change Benefits**:

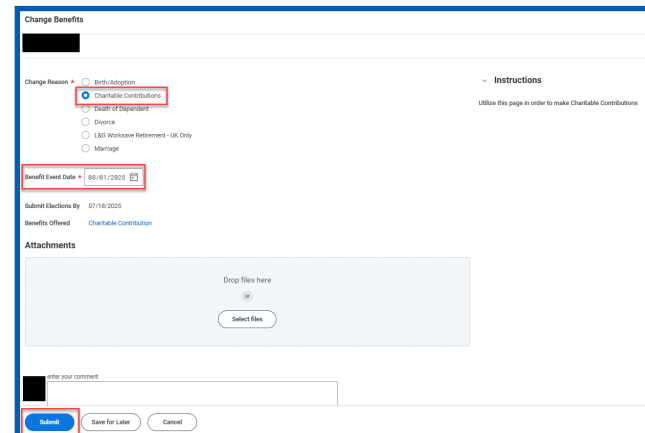


OR from the **Benefits** section of your profile, click **Change Benefits**:

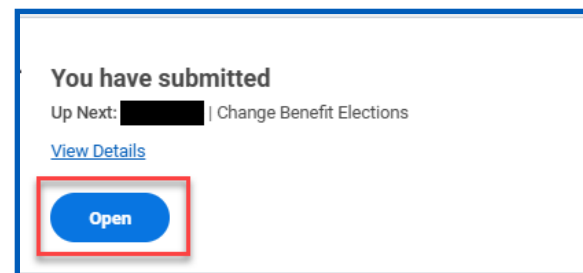


2. Select **Charitable Contributions**

- a. Enter a **Benefit Event Date** (Effective Date), please note the contribution will start on the next available pay cycle after the date entered.
- b. Click **Submit**.



3. Click **Open**.



## Benefits: Ongoing T.E.A.M. Fund Contribution

Audience: UK & Norway Employee

4. Click **Let's Get Started**.

### Change Benefit Elections


Initiated On 07/09/2025

Submit Elections By 07/18/2025

**Let's Get Started**

5. Click **Enroll**.

### Additional Benefits

**Charitable Contribution**  
Waived

**Enroll**

6. Click **Select** for the **Transocean Employee Assistance Management (TEAM) - Reoccurring Contribution** plan and click **Confirm and Continue**.

### Plans Available

Select a plan or Waive to opt out of Charitable Contribution.

2 items

Benefit Plan	*Selection	You Pay (Monthly)	Company Contribution (Monthly)
Transocean Employee Assistance Management (TEAM) - One Time Contribution	<input type="radio"/> Select <input checked="" type="radio"/> Waive	Included	
Transocean Employee Assistance Management (TEAM) - Reoccurring Contribution	<input checked="" type="radio"/> Select <input type="radio"/> Waive	Included	

**Confirm and Continue** **Cancel**

Deduction	Start Date	End Date	Frequency	Input Type	Value	Next Payment Date	
Transocean Employee Assistance Management	11/01/2023		Ongoing	Amount	10	11/15/2023	<b>Edit</b> <b>Delete</b>

7. Enter the **Per Paycheck Contribution** you would like to contribute on an ongoing basis and click **Save**.

### Charitable Contribution - Transocean Employee Assistance Management (TEAM)

Projected Total Cost Per Paycheck kr100.00

**Contribute**

Enter an amount that you will contribute to this plan.

Per Paycheck Contribution (kr)

Minimum Amount: kr1.00


**Save** **Cancel**

8. Click **Review and Sign**.

### Charitable Contributions

Projected Total Cost Per Paycheck kr100.00

**Additional Benefits**

**Charitable Contribution**  
Transocean Employee Assistance Management (TEAM) - Reoccurring...

Contribution per paycheck kr100.00

**Manage**

**Review and Sign** **Save for Later**

9. Click **Submit** to finalize your Election.

# Benefits: Ongoing T.E.A.M. Fund Contribution

Audience: UK & Norway Employee

View Summary

Projected Total Cost Per Paycheck  
£100.00

Selected Benefits: 1 item

Plan	Coverage Begin Date	Exclusion Begin Date	Coverage	Dependents	Beneficiaries	Cost
Charitable Contribution	08/01/2025	08/01/2025	£100.00			£100.00
Transocean Employee Assistance Management (TEAM) - Reinsuring Contribution						

Related Benefits: 0 items

No items available.

Total Benefits Cost: 1 item

Company Contribution	Employee Cost	Net Cost
£0.00 0%	£100.00 95%	£100.00 95%

Attachments

Drop files here

Submit

Save for Later

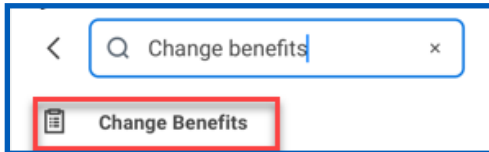
Cancel

## Benefits: Ongoing T.E.A.M. Fund Contribution

### SET UP AN ONGOING CONTRIBUTION - MOBILE

From the homepage of your Workday mobile app:

1. Search for and select **Change Benefits**.

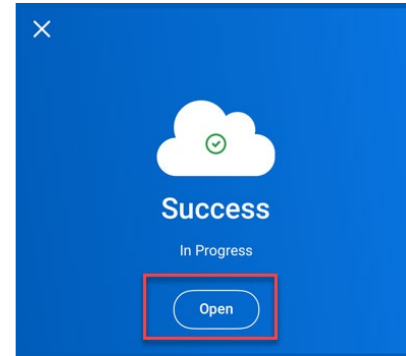


2. Select **Charitable Contributions**

- a. Enter a **Benefit Event Date** (Effective Date), please note the contribution will start on the next available pay cycle after the date entered.
- b. Click **Submit**.

A screenshot of the 'Change Benefits' form in the Workday mobile app. The form has a blue header with the title 'Change Benefits'. Below the header, there is a section titled 'Change Reason \*' with several radio button options: 'Birth/Adoption', 'Charitable Contributions' (which is selected and highlighted with a red box), 'Death of Dependent', 'Divorce', 'L&G Worksave Retirement - UK Only', and 'Marriage'. Below this, there is a 'Benefit Event Date \*' field with a date picker showing '08/01/2025' and a calendar icon, highlighted with a red box. Further down, the 'Submit Elections By' date is '07/18/2025'. The 'Benefits Offered' section shows 'Charitable Contribution'. The 'Attachments' section is empty. At the bottom, there are two buttons: 'Save for Later' and 'Submit', with the 'Submit' button highlighted by a red box.

3. Click **Open**.



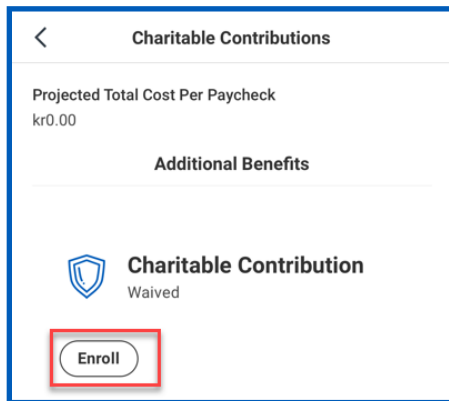
4. Click **Let's Get Started**.

A screenshot of the 'Change Benefit Elections' screen in the Workday mobile app. The screen has a white background with a blue header bar containing the title 'Change Benefit Elections' and a 'Close' link. Below the header, there is a section titled 'Initiated On' with the date '07/09/2025'. Below that, there is a section titled 'Submit Elections By' with the date '07/18/2025'. At the bottom, there is a blue button with the text 'Let's Get Started', which is highlighted with a red rectangular box.

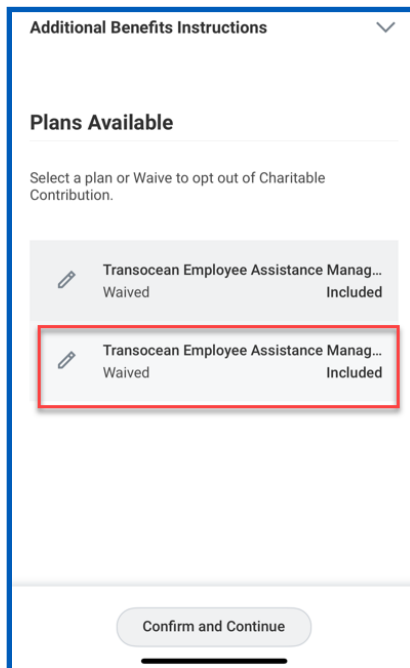
5. Click **Enroll**.

## Benefits: Ongoing T.E.A.M. Fund Contribution

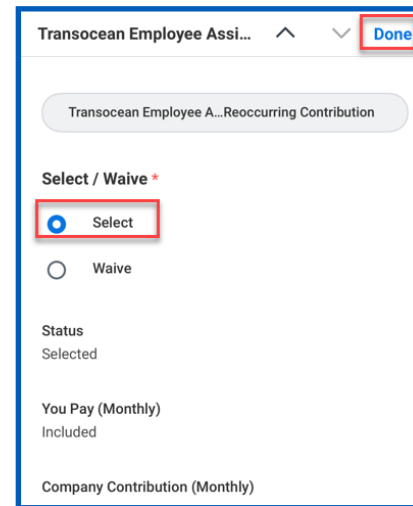
Audience: UK & Norway Employee



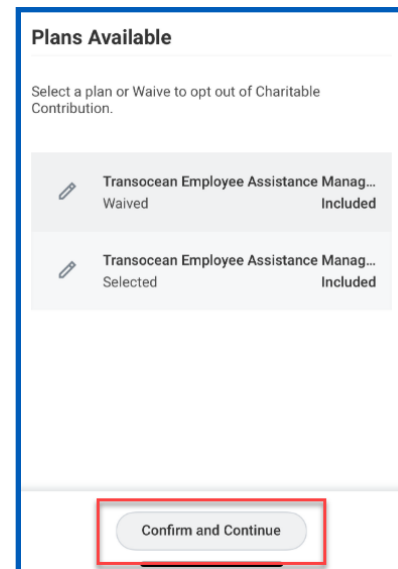
6. Click the **Transocean Employee Assistance Management (TEAM) - Reoccurring Contribution** plan.



7. Click **Select** and **Done**



8. Click **Confirm and Continue**.



9. Enter the **Per Paycheck Contribution** you would like to contribute on an ongoing basis and click **Save**.

## Benefits: Ongoing T.E.A.M. Fund Contribution

Audience: UK & Norway Employee

Additional Benefits Instructions

**Contribute**

Enter an amount that you will contribute to this plan.

Per Paycheck Contribution (kr)

100.00

Minimum Amount: kr1.00

Save

Cancel View Summary

Projected Total Cost Per Paycheck  
kr100.00

Selected Benefits 1 Item

Charitable Contribution	kr100.00
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Total Benefits Cost

Company Contribution  
kr0.00

Employee Cost  
kr100.00

Net Cost  
kr100.00

Attachments

Add Attachments

Submit

10. Click **Review and Sign**.

Additional Benefits

Updated

**Charitable Contribution**

Transocean Employee Assistance Management (TEAM) - Reoccurring Contribution

Contribution per paycheck kr100.00

Manage

Review and Sign

11. Click **Submit** to finalize your Election.